



Dear Parent/Guardian

We are delighted that your young person is attending The Shed! As you may know, we offer a variety of youth activities and is open to all young people from P7 - S6. We want to provide a place for your young person to feel welcomed, valued and enjoy all the entertainment our facility has to offer. For information on what activities are available please visit our website and keep up to date with information on our Facebook page "The Shed Stornoway" or connect with us on Instagram @theshed.youthwork.

There are no fees to be paid to attend or to use any of our games, but you might only need money if you'd like to make use of our tuck shop.

Please find attached a Shed Membership Form for you to complete and to be returned. This is important in order that we have updated contact details should any situation arise. We assure you that all information is held confidential and is not shared with any other groups. We also have included another copy of our centre rules for you and your young person to read and sign on the membership form.

If you would like to support the work of The Shed by volunteering at any of our clubs or activities or by donating financially contact us at our office on the below telephone number and email address.

Please do not hesitate to get in touch with me should you need any further information.

Yours sincerely

**Matthew MacNeil**  
**Youth & Schools Manager**  
The Shed  
11 Francis Street  
Stornoway, Isle of Lewis  
HS12NB



OFFICE: 01851 704557  
YOUTHMANAGER@THESHEDPROJECT.ORG.UK

11 FRANCIS STREET  
STORNOWAY, ISLE OF LEWIS  
HS1 2NB



## **Central Rules**

- 1. Young people are to treat other members, youth workers & volunteers with respect at all times.**

*Treat others how you would want to be treated.*

- 2. Bad language will not be tolerated.**
- 3. The Shed premises and all equipment are to be treated with care and respect.**
- 4. Any damage to equipment, furniture or the building will be paid for in full by the person responsible.**
- 5. Threatening and abusive behaviour is NOT acceptable.**
- 6. No alcohol, cigarettes or drugs are permitted in The SHED or around the martin's memorial grounds.**
- 7. The leaders are to be listened to and obeyed at all times.**



**MEMBER DETAILS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Parents/Emergency contact names & numbers \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

**MEDICAL DETAILS**

Doctor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Does your child have any allergies or medical conditions? Yes / No

If yes, please give details: \_\_\_\_\_

\_\_\_\_\_

**I consent** to the above-named member being able to take part in activities arranged by The Shed and confirm that I am responsible for my child's safety whilst travelling to and from the Youth Club. **I have read** and understood The Shed Rules and will ensure that my child abides by them.

**I do/do not\*** give consent to my child leaving The Shed premises for short periods of time during club/activity nights unsupervised.

**I will/will not\*** allow photographs of my child to be used in The Shed publicity, including The Shed and Martins Memorial Church websites.

**I do/do not\*** consent to the information on this form being stored electronically on the CharitySuite platform. All data is kept confidential and private (in line with current GDPR requirements) and is not sold or used for any other use outside of the Shed Project

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Date \_\_\_\_\_

**CHILD CONTRACT**

I have read and understood the The Shed Rules and I agree to follow them.

Young Person's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send this completed form to [youthmanager@theshedproject.org.uk](mailto:youthmanager@theshedproject.org.uk)  
OR hand in next Saturday P7 Club**



## Parental Volunteer

At the Shed, clubs are run by staff, but supported by volunteers. We wouldn't be what we are without them today! In previous years, we have had the wonderful assistance/help of parents volunteering their time to help at club. If you would like to sign up to be a volunteer for the P7 club, please complete the form below.

If you would like more information, please be in touch with Shaina at [shaina@theshedproject.org.uk](mailto:shaina@theshedproject.org.uk) or Matthew at [youthmanager@theshedproject.org.uk](mailto:youthmanager@theshedproject.org.uk)

- I would like more information

### VOLUNTEER DETAILS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Contact number: \_\_\_\_\_

(Please provide a number that is on whatsapp)

Availability: \_\_\_\_\_

(How often a month would you be available to assist)

- I would like to sign up as a volunteer
- I have read** and understood The Shed Rules and will ensure that I abide by them.
- I will/will not\*** allow photographs of my self to be used in The Shed publicity, including The Shed and Martins Memorial Church websites.
- I do/I do not** consent to my email and contact number being shared with other volunteers for Rota's

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Date \_\_\_\_\_